



GROUNDS LEADPERSON

DEFINITION:

Under general supervision directs, coordinates and participates in grounds maintenance and gardening services of district site and landscape areas. Directs, coordinates and works along with the Grounds/Maintenance Assistants. Does other related work as assigned.

DUTIES:

GROUNDS:

Travels to various sites, determines work to be accomplished, directs and works with Grounds/Maintenance Assistants, cuts, edges, trims, and prunes landscape areas, fertilizes lawn areas, trees, shrubs, hedges, and flowers. Cleans debris from sidewalks and driveways, installs and maintains manual and automatic irrigation systems, moves furniture and equipment for special events, loads and drives truck with equipment, trimmings, sand, dirt, etc., erects and maintains fences, repairs asphalt, mixes and pours cement, installs athletic equipment, mixes and sprays insecticides and herbicides, orders and maintains inventory items, operates various power implements. Inspects grounds and determines need for mowing, fertilizing, planting, and renovations.

MAINTENANCE:

To provide support services in basic trades such as carpentry, painting, electrical, plumbing, heating or the like; assists in the construction, installation and maintenance of roofs, furniture, fences, playground equipment, cabinets, shelving, boards, and bulletin boards; may assist in the installation of repair of gas and water lines; may repair and install doors and window glass; installs, adjusts, repairs and maintains electrical equipment; replaces and repairs ceiling and floor tiles; assists in the installation of the door locks.

EMPLOYMENT STANDARDS:

Knowledge of:

- methods, materials, and tools used in grounds/maintenance work
- safe working methods, procedures and practices
- rules and regulations of pesticide use
- irrigation systems

Ability to

- create and work from landscape drawings and sketches
- makes accurate mathematical calculations
- estimates time and materials in connection with grounds maintenance work
- safely uses heavy equipment and hand and power tools used in grounds work
- perform routine and minor repairs or maintenance to vehicles, tools and equipment
- repair and maintain irrigation systems
- understand and carry out oral and written directions
- establish and maintain cooperative working relationships
- maintain a good driving record and qualify for District vehicle insurance
- ability to mix and apply pesticides, herbicides, fertilizers and other pest controls in accordance with state regulations
- ability to lift and carry loads up to 70 lbs.

Experience:

- two years grounds work

Education:

- equivalent of the twelfth grade, course work in related fields desired License Required:
- possession of a valid California Motor Vehicle Operator's license
- certified Commercial Application License issued by the State of Calif. Department of Food and Agriculture; California Agriculture Pest Control Advisor's License

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to walk; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee is occasionally required to stand.

The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions and is regularly exposed to risk of electrical shock. The employee frequently works in high, precarious places and is frequently exposed to toxic or caustic chemicals. The employee is occasionally exposed to wet and/or humid conditions and vibration.

Range: 13.5 8/4/94