



FOOD SERVICE DELIVERY PERSON

DEFINITION:

Under general supervision, receives, loads, unloads, opens, stacks and delivers food, supplies, equipment and does other related work as assigned.

DUTIES:

Receives, loads, unloads, delivers and retrieves food, supplies, materials and equipment for the food service program and other programs as needed; operates district vehicle(s); ability to operate forklift; retrieves deposits from sites and delivers to the bank on a daily basis; obtains Daily Transport Records/Requisitions from prior day; fills food and supply orders; assists in inventory process; cleans thermal bags, racks, and other food service items; refuels district vehicle and maintains district vehicle(s) in clean and good working order; reports any malfunctions of district vehicle for appropriate maintenance/repair; ensures tools and equipment are properly cleaned, maintained, stored and received; assists in preparation of food as needed; and other duties as assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

- safe and efficient procedures for truck loading/deliveries
- safe methods for carrying and lifting heavy loads
- knowledge of common kitchen appliance and utensils, sanitation and safety requirements in the kitchen and van

Ability to

- perform moderate to heavy physical labor including lifting up to 55 pounds in the moving of equipment, materials and supplies
- understand and follow written and oral directions
- work cooperatively with those contacted in the course of work
- maintain a good driving record and qualify for District vehicle insurance coverage
- obtain a food handler's license

Experience:

- none required, but some related prior experience is desirable

Education:

- equivalent to the completion of the twelfth grade

License Required:

- possession of a valid California Motor Vehicle Operator's License
- must be bondable

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; talk or hear; and taste or smell. The employee frequently is required to walk and sit. The employee is occasionally required to stand; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 55 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts. The employee occasionally works in outside weather conditions and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, and extreme heat.

The noise level in the work environment is usually moderate.

Range: 10.5 12/5/94